

SUBJECT MINUTES OF REGULAR MEETING  
PLACE Offices of the  
SCURRY COUNTY APPRAISAL DISTRICT  
2612 COLLEGE AVE  
SNYDER, TX 79549  
DATE June 11, 2024

The Scurry County Appraisal District Board of Directors (BOD) met in a Regular Session on June 11, 2024 with the following members present:

Jerry Boyd  
Ryan Grady  
Shane Smith  
Tommy Henderson

Also present were Jackie Martin, Chief Appraiser (CA Martin) and Dalinda Roberts, Business Manager.

**REGULAR MEETING:**

- I. **CALL TO ORDER and ESTABLISH QUORUM**  
Jerry Boyd, Chairman, called the regular meeting to order at 8:33 am. A quorum was present.
- II. **APPROVAL OF MINUTES (Minutes 4-9-24)**  
A motion was made by Ryan Grady and seconded by Tommy Henderson to accept the minutes of April 9, 2024 as presented. The motion carried unanimously.
- III. **PUBLIC COMMENTS ON ACTIVITIES OF THE APPRAISAL DISTRICT**  
No public in attendance.
- IV. **NEW BUSINESS ACTIONS ITEMS**
  - a. **Current 2024: Approve Bank Balances, Budget Expense Report and Quarterly Investment Report**  
CA Martin presented the current Bank Balances, Budget Expense Report and Quarterly Investment Report. Ryan Grady made a motion to accept the Bank Account Balances, Budget Expense Report and Quarterly Investment Report as presented by CA Martin. Tommy Henderson seconded the motion and the motion carried unanimously.
  - b. **Approve Bills Payable: April 2024 through May 2024**  
Shane Smith made a motion to accept the Bills Payable as presented by CA Martin. Tommy Henderson seconded the motion and the motion carried unanimously.
  - c. **Approve Tax Code Section 6.06k Waivers**  
CA Martin presented the Tax Code Section 6.06k Resolution to waive penalty and interest on delinquent payments from Scurry County Hospital District received on May 9, 2024 for 2nd Quarter payments of 2024 which were due on 3-31-24. Ryan Grady made a motion to accept the waiver as presented and Shane Smith seconded the motion. The motion passed unanimously.
  - d. **Proposed 2025 SCAD Operating Budget**  
CA Martin presented the Proposed 2025 SCAD Operating Budget. After discussion, Tommy Henderson made a motion to accept the proposed 2025 SCAD Operating Budget and Ryan Grady seconded the motion. The motion passed unanimously.

- e. **Approve Financial Auditor Engagement Letter FY2023**  
CA Martin presented the auditor engagement letter from Roberts & McGee, CPA. Ryan Grady made a motion to accept the engagement letter and Tommy Henderson seconded the motion. The motion passed unanimously.
  - f. **2024 SCAD Mass Appraisal Report**  
CA Martin presented the 2024 Mass Appraisal Report for 2024. Tommy Henderson made a motion to accept the updated card and Shane Smith seconded the motion. The motion passed unanimously.
  - g. **2024 SCAD Cybersecurity Plan**  
CA Martin presented the 2024 Cybersecurity Plan for 2024. Ryan Grady made a motion to accept the updated card and Tommy Henderson seconded the motion. The motion passed unanimously.
  - h. **Approve 25.25 Quarterly Corrections to the Appraisal Roll**  
CA Martin presented the 25.25 Corrections to the Appraisal Roll. Ryan Grady made a motion to accept the 25.25 corrections as presented by CA Martin. Shane Smith seconded the motion and the motion carried unanimously.
  - i. **Approve Proposed Litigation Settlements**  
The BOD went into closed session to discuss proposed litigation settlements and outcome is reflected in Section V below.
  - j. **Approve Litigation Expert Contract for Kinder Morgan Litigation**  
CA Martin presented the budget estimate from Stan S. Valdez, P.E. with VSO Petroleum Consultants, Inc. The scope of work will be estimating the market value of Kinder Morgan's SACROC assets in Scurry County, Texas for the years 2019-2023. After discussion, Tommy Henderson made a motion to approve the amended estimate of \$214,000 and Shane Smith seconded the motion. The motion passed unanimously.
  - k. **2024 Litigation Expense Report (Information Item)**  
CA Martin provided an update on litigation expenses. No action needed.
  - l. **CAGI (Capitol Appraisal Group) Complex Property Appraisal Update**  
CA Martin informed the BOD things were going well with Capitol Appraisal and we are looking forward to working with them in the upcoming scheduled ARB hearings.
- V. **ADJOURN TO EXECUTIVE SESSION at 9:43 am**  
Adjourn to Executive Session to Discuss the Chief Appraiser Evaluation pursuant to TEX. GOV'T CODE § 551.074 and to confer with the District's attorney regarding litigation pursuant to TEX. GOV'T CODE § 551.071, Cause No. 26351 Scurry County et al. v. Scurry County Appraisal District, Kinder Morgan et al., Cause No. 26387 and Cause No. 26719, Kinder Morgan v. Scurry CAD, Cause No. 26723, Cause No. 27011 CT Air vs. Scurry CAD, Cause No. 26953 Kinder Morgan vs. Scurry CAD.
- a. Return to Open Session at 10:21 am
  - b. Action on Items Discussed in Executive Session
- Ryan Grady made a motion to dismiss the CT Air lawsuit, nullifying the value based on a situs change. Shane Smith seconded the motion and the motion passed unanimously.

**VI. INFORMATIONAL ITEMS**

- a. Chief Appraisers Report – Current Activities**
- b. Legislative Plan Update**

**The above items were presented by CA Martin and discussed with the Board of Directors and no action was taken.**

**There being no further business to come before the Board, a motion was made by Tommy Henderson and seconded by Ryan Grady to adjourn the meeting at 11:00 am. The motion carried unanimously.**

  
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**Jerry Boyd, Chairman**

  
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**Rod Partain, Secretary**