

Scurry County Appraisal District

Request for Information under Texas Public Information Act

PLEASE PRINT:

Requestor's Name: PRINT _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

E-mail Address: _____ Phone Number: _____

NOTE: All information that you submit with a public information request is subject to public disclosure as allowed under the Texas Public Information Act.

Describe in detail the information you are requesting. Please include enough description of the information you are requesting so that the governing body may accurately identify and locate those items requested. If your request cannot be determined, it will be returned to you for clarification. Attach a separate sheet to this form if necessary.

Property Address and/or Account Number(s): _____

Appraisal Year (s) Subject to Your Request: _____

Detailed Description of the Records Seeking (be specific): _____

I understand that I must pay all applicable charges as allowed by the Texas Administrative Code. For more information on charges you may access the Texas Attorney General's website link: <https://texasattorneygeneral.gov/og/charges-for-public-information>

Common Charges:

Standard size page, 8.5 x 11	\$0.10/pg
Over 50 pgs	\$0.10/pg + \$15/hr Labor + 20% Overhead
CD	\$1.00/ea
Programming	\$28.50/hr + 20% Overhead
Postage	Actual Charges

Note: Visit the SCAD website for data that is available free of charge www.scurrytex.com

- I wish to pick documents up I wish documents to be mailed to address listed
- I wish to inspect documents. You will be notified to secure a mutual date and time for inspection at the SCAD.

Submit this form by mail, email, fax, or in person to:
Public Information Officer
Mailing Address: Scurry Co. Appraisal District
2612 College Avenue
Snyder, Texas 79549

Return in person: to the above address
E-mail: scad@scurrytex.com Fax: 325-573-8458

REQUESTOR'S SIGNATURE: _____ Date: _____